

Culver City Little League Lower Field Maintenance Checklist

Coaches: thank you for your commitment to keeping our fields in the best possible shape for baseball! As a reminder, the HOME TEAM is responsible for preparing the field before a game is played, and the VISITING TEAM is responsible for striking the field after a game is played. (If you and your opponent are unsure which is the home team, consult the GAME SCHEDULE posted in the Visitors' dugout.) The following is a checklist of field-maintenance procedures all CCLL teams should follow, in sequence as provided.

BEFORE THE FIRST GAME OF THE DAY

1. If necessary, lightly dampen the infield, basepaths, and home plate area with water. The sprinkler control valve is located on the ground on the 3rd base foul territory (near the fence) in front of the bleachers.
2. Open the bathrooms, and get the portable mound, cart with audio equipment and scoreboard unit, table and chairs from the equipment room in the Lower-Field snack bar.
3. Drag the infield skin, working to keep your drag at least 6 inches away from the outfield grass.
4. Rake the home plate area and place the portable mound appropriately
5. Use the metal template to mark the batters' boxes, then chalk the lines you've marked. The chalkers—along with any additional necessary equipment, including bases and anchors—should be located in the equipment room underneath the Lower Field scorebooth.
6. Chalk the foul lines by attaching the end of the baseline string to the point of home plate, then rolling it down each base path to the edge where the infield skin meets the outfield grass. Once the string is rolled out, use the chalkers to slowly mark INSIDE the baseline string.
7. Replace base plugs with anchors and bases.
8. Place the flag on the pole mount on the backstop (on the field)
9. Unlock the backstop screen and carefully pull it across the area behind the plate, using the provided hooks to affix it to the fence on the third-base side of the field.
10. Return all tools and maintenance equipment to the shed beneath the scorer's booth.
11. Play ball!

BETWEEN GAMES

1. Remove bases and replace them with base plugs.
2. If necessary, lightly water the infield and home plate areas.
3. Drag the infield and home plate area, as above.
4. Re-chalk the batters' boxes and foul lines if and as necessary.
5. Replace plugs with bases and play ball!

AFTER THE LAST GAME OF THE DAY

1. Remove bases and insert base plugs.
2. Remove the mound from the field and rake the home plate area, taking care to repair any holes or low spots present from wear during play.
3. Drag the infield, as described above.
4. Lightly water mound and home plate areas, if and as necessary.
5. Unhook the backstop screen and carefully pull it back across to the first-base side of the field. Lock it into place.
6. Return the portable mound, cart, table, chairs and tent to its designated storage spot (usually the equipment room in the Lower-Field snack bar).
7. Return flag, tools and maintenance equipment to the shed beneath the scorer's booth.
8. Lock all gates, doors and equipment rooms – including the shed, storage, batting cages and bathroom.

IN CASE OF STANDING WATER

1. To repair puddles or standing water on dirt surfaces, please use the Quick Dry mix located in the shed under the scorebooth, or in the green storage trailer nearest the upper parking lot. Pour some Quick Dry onto the affected area – a little goes a long way! – and allow 5 minutes or so for absorption to take place. Then use a rake to blend with the surrounding dirt.

For more complete instructions, reference the web at:

culvercitylittleleague.org → [Coaches](#) → [Field Maintenance Procedures](#)

All teams are responsible for keeping their own dugouts clean!